

# Presenter Guidelines

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## ORAL

Each room will have an LCD projector, laser pointer, and microphone. The conference will not provide computers or laptops, so please be sure to bring your own or discuss with a colleague to borrow theirs. Please arrive at least 15 minutes before the session begins to check the connection between your computer and the projector. Note that the time lost switching between computers or due to non-functioning computer graphics presentations will be deducted from the speaker's allotted presentation time.

Please direct any presentation questions to the chair for your session.

## TIME SLOTS

- Plenary and Prize talks are 45 minutes total (40 min. presentation, 5 min. questions)
- Invited ACCGE talks are 30 minutes total (25 min. presentation, 5 min. questions)
- Contributed ACCGE talks are 20 minutes total (17 min. presentation, 3 min. questions)
- Contributed OMVPE and joint ACCGE/OMVPE talks are 20 minutes total (17 min. presentation, 3 min. questions)

## POSTERS

Posters must fit a 3' x 4' tall space. Push pins will be available in the poster area. Poster sessions are scheduled for Monday afternoon from 5:30 – 7:00 p.m. in the Arizona Foyer. Please mount your poster from 2:30-5:30 p.m. on the day of the presentation. Individual posterboards will be identified with poster numbers. Please check the list in the room to determine the number of your poster and mount your poster in the correct space. You or a co-author are expected to be present at your poster during the entire session to answer questions.

Please remove your poster in a timely manner at the end of your poster session.